

Passport duty in Adelaide

Places and venues:

9th of May 2020 r. (Saturday) – 16h00 – 19h00, Dom Polski, 232, Angas Street, Adelaide 5000

11th of May 2020 r. (Monday) – 12h00 – 19h00, Dom Polski, 232, Angas Street, Adelaide 5000

Bookings must be made in advance for all passport visits. Only the person who is named on the booking will be allowed to attend (you cannot attend on “behalf of” someone else).

To reserve an appointment please call the Polish Consulate in Sydney during business hours between 9.00am and 4.00pm on (02) 9363 9816 or subsequently send an e-mail to marta.kiec-gubala@msz.gov.pl;

Please note, the number of appointments available is limited so we recommend you book ASAP.

Bookings close 3rd April 2020, or until booked out.

For further details, including required documents, photos and fees please visit:

<https://www.gov.pl/web/australia-en/passports>

Please familiarise yourselves with this information to ensure you meet all the requirements for your appointment. Thank you.

REMINDER

- Persons whose passports expired before 2013 are obliged to submit a document confirming their Polish citizenship (to be obtained at the competent voivodship office in Poland). Both the original document and its copy should be submitted (a copy will remain on the Consulate’s files).
- Persons without a PESEL number must submit Polish documents from the Registry Office in Poland (birth certificate, marriage certificate), otherwise it will not be possible to download biometric data, and thus accept his/her passport application. Both the original document and its copy should be submitted (a copy will remain on the Consulate’s files).
- Persons who have changed their marital status and / or personal data are obliged to submit relevant decisions of the Registry Office in Poland. Both the original documents and their copies should be submitted (copies will remain on the Consulate’s files). Foreign documents are not accepted.
- Parents submitting passport applications on behalf of their minor children are required to present valid ID document and child’s birth certificate. Both the original documents and their copies should be submitted (copies will remain on the Consulate’s files).
- Proof of payment in paper form must be attached to the passport application at the time of its submission.

In order to provide a smooth service to our clients, persons scheduled for meetings are requested to arrive 10-15 minutes earlier with their passport applications already completed (available at <https://www.gov.pl/web/australia-en/passport-for-an-adult>), all appropriate photocopies and printed confirmation of the payment.

Fees should be paid directly the Consulate's account or to be submitted in the form of Money Order payable to the Polish Consulate in Sydney, according to the current List of Consular Fees <https://www.gov.pl/web/australia-en/consular-fees>

Persons requesting passport to be send by post should include extra **15 AUD** for postage and handling.

Commonwealth Bank
BSB: 062 124
Account: 1038 5948
SWIFT: CTBAAU2S
Account's holder: Polish Consulate in Sydney
Description: Applicant's surname

FEES:

10-year passport: 176 + 15 = 191 AUD

10-year passport with 50% discount for pensioners, scholars and students 88 + 15 = 103 AUD

5-year passport for minors under 13-years old: 56 + 15 = 71 AUD

Temporary passport: 64 + 15 = 79 AUD

Temporary passport for the period of waiting time for 10-year passport: 24+ 15 = 39 AUD

Additional fee for the lost valid passport: 352 AUD